



# SANTIPUR COLLEGE

Ph. No. 03472-276028

P.O. - SANTIPUR Dist - NADIA

website - www.santipurcollege.co.in

Ref. No

/SC/

Date

27.01.2021

## Tender Notice

Sealed Quotation is hereby invited by the undersigned for supply of 03 (three) assembled Desktop PCs Computer with following specification:

- i) Processor: Intel i5 10<sup>th</sup> generation
- ii) motherboard: Gigabyte 410
- iii) 8GB DDR RAM of starlite
- iv) 1 TB HDD
- v) Cabinet: Cisair
- vi) SMPS 450W Cosair
- vii) UPS of microtek 650
- viii) monitor 19" DELL.
- ix) Keyboard/Mouse DELL.
- x) Laser JET Printer model no 1005
- xi) Quick Heal antivirus three user for three years ( 02 for Department of Chemistry and one for Department of Zoology) and two computer tables for Department of Chemistry as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 04.02.2021 at 03.00 p.m. The Envelope containing the quotation would please be sealed:

## "QUOTATION FOR SUPPLY OF ONE OFFICE ALMIRA AND ONE SHOWCASE"

### 1. TERMS & CONDITIONS :

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay Santipur College will not be considered and no correspondence will be entertained in this matter.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/Director or their authorized representative. In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be reach at the Santipur College, Santipur, Nadia, West Bengal, PIN-741404 within stipulated time period.
- C) Rates must be quoted in Indian rupees and specified Taxed extra if any must be written separately.

- D) Rates must be quoted FOR basis (including Freight charges, insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 45 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) The firm/ agency may satisfy the following conditions and attach self-attested copy of the same with the quotation.
- Firm shall be registered with the Government of West Bengal/ Central Government.
- The firm shall have Valid GST/ Other Taxes and IT PAN.
  - The firm should not be black listed by any Govt. Agency/Department.
- H) **Delivery Period** –within 15 days from purchase order.
- I) **Liquidated Damage**- If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- J) **Payment Terms**: Payment will be only after satisfactorily delivery/ commissioning of material and after inspection by the Santipur College.
- K) **Disputes** :- In the event of any dispute or disagreement arising between the contractors and any other department of Santipur College with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to undersigned whose decision will final and binding up on the contractor.
- L) Santipur College reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the Santipur College will be final in this regard.
- M) Santipur College reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the undersigned will be final in this regard.

Date -  
Place- Santipur

*Chandrima Bhatta Chatterjee*  
Principal  
Santipur College

Principal  
Santipur College  
P.O.-Santipur, Dist-Nadia.